

**EMBASSY OF DENMARK**

**DANIDA**

**INTERNATIONAL  
DEVELOPMENT COOPERATION**

## **Intern to the Development Team in Accra, Ghana**

Danish relations with Ghana are in an exciting transition as Denmark is gradually phasing out development cooperation, while increasing the trade and political cooperation with Ghana. The development cooperation is still substantial and only by 2020 will Danida-supported activities be fully completed.

Danida is currently active in several programmes in Ghana:

- i) Support to Private Sector Development (2016-2020), including support to business advocacy, skills training, access to financing as well as green, innovative business;
- ii) Tax and Development Programme (2015-2018), supporting Ghana Revenue Authority and domestic accountability, through IMANI and Ghana Integrity Initiative;
- iii) Right to Services and Good Governance Programme (2014-2018), supporting independent government institutions, civil society and media.

In addition, a number of Danish civil society organisations operate in Ghana, there is an extensive Danish-Ghanaian research cooperation, and a new cooperation in the maritime sector has recently been initiated.

As an intern you will assist in the monitoring of the abovementioned programmes.

### **The internship in Accra will provide you with**

- Hands-on experience with Danida's programme management tools and procedures;
- An insight into the challenges and successes of development work;
- A thorough understanding of diplomacy and everyday life in a lower middle-income country;
- Dedicated colleagues ready to guide and involve you in their work;
- An opportunity that will match your capacity and challenge your aspirations.

### **Scope of your work**

- Assist the team in the daily work in overseeing the implementation of a diverse portfolio within private sector, tax & development, and good governance;
- Assist in contacting of consultants, monitoring of partners, organising and participating in events and meetings;
- Contribute to continued collaboration between development aid, trade and the maritime sector;
- Assist with programme administration and overseeing implementation within the development team;
- Practical assignments include: answering day-to-day requests, updating the team calendar, taking minutes at meetings and provide input for the Embassy's website.

### **Who are you?**

To apply for an internship, it is a condition that you:

- Hold a B.Sc.;
- Are enrolled in a relevant master's programme in Denmark (e.g. development studies, global studies, African studies or political science).

#### Key qualifications:

- **You have an in-depth understanding of development work.** Development work is both interesting and complex. Having worked or volunteered in the field of development is an advantage, which will allow you to better understand the difficulties encountered during implementation of the programmes.
- **You have diplomatic skills.** You will work closely with stakeholders from different departments and embassies, and as part of the Embassy, you represent Denmark abroad. It is important that you have good interpersonal skills, can actively network internally and externally, and can make your points with both tact and tenacity.
- **You are curious and resilient.** You are excited about the possibility to live and work in Ghana and learn about West African culture, politics, business and people. This requires a lot from you in terms of open-mindedness and adaptability. Add to this that you will work at an Embassy where work can be hectic and sometimes unpredictable. It is important that you are able to embrace these challenges in stride.
- **You get stuff done.** We have high expectations for your time here. We expect you to be comfortable meeting deadlines, delivering a product of high quality, and to chip in and help with the many tasks - from the mundane to the novel - that working at a Danish representation entails.

Good fundamental IT skills (including MS Office) and proficiency in Danish and English are also musts.

#### **When?**

The internship is 6 months. The period of the internship will be from 1 August 2017 to 31 January 2018.

#### **Allowance**

The Embassy provides a compensation of DKK 3,000 per month to support your expenditures for accommodation, visa and transport.

#### **How do I apply?**

The application should be in English (Max. 1 A4-page) and include a description of how the internship is expected to contribute to the applicant's studies. CV and a copy of grade certificates should be attached. The application should be titled "Development Team" and sent to [accamb@um.dk](mailto:accamb@um.dk)

#### **Further information**

Questions regarding the internship can be addressed to the current intern, Maria Møller Stoffregen, at [marsto@um.dk](mailto:marsto@um.dk) (Att.: Questions to Intern).

**Deadline for applications for the fall semester is 28<sup>th</sup> of February 2017 at 12.00 (Ghanaian time).**