

Annex 1: List of Fees for Consular Services and Other Matters as of 1st of January 2023

Prod. No.	Description	Price GHS	Price (DKK)	Section
Rate of Exchange: 1 DKK = 1,44 GHS				
Consular Services				
101	Passports, travel documents for refugees and aliens' passports for persons regardless of age	1,620	1.125	2
104	EU emergency passports, other provisional passports, laissez-passers, alterations to passports, etc.	1,620	1.125	2
105	Increased fee regardless of age, if a valid or expired passport cannot be presented, or where the passport is presented in damaged condition	2,563	1.780	2
106	Duplicate driving licenses	713	495	5
108	Driving licenses	713	495	5
109	International driving licenses	713	495	5
110	Limited-term driving licenses, renewal, commercial drivers	713	495	5
111	Certificate on a lost driving license (temporary replacement driving license)	713	495	5
112	Visa (all types) ³⁾	80 EURO	595	3
906	Visa for children from 6 to 11 years of age	40 EURO	300	3
907	Provisional passports or extension of passports outside the opening hours of the Mission	3,780 ⁶⁾	2,625 ⁶⁾	21
908	Provisional passports or extension of passports on official closing days of the Mission	5,400 ⁷⁾	3,750 ⁷⁾	21
909	Re-entry permit (issuance of sticker)	2,448	1,700	4
124	Application for residence and/or work permits	2,448	1,700	4
126	Complaint regarding a visa or residence and/or work permit decision	1,620 ¹⁾	1,125 ¹⁾	4
127	Personal assistance	1,620 ¹⁾	1,125 ¹⁾	1
128	Minor translations	814 (1,620) ¹⁾	565 (1,125) ¹⁾	6 (1)
129	Insurance matters	1,620 ¹⁾	1,125 ¹⁾	1
130	Drafting of letters, etc.	1,620 ¹⁾	1,125 ¹⁾	1
131	Service of documents, etc.	1,620 ¹⁾	1,125 ¹⁾	1
132	Procurement of certificates	1,620 ¹⁾	1,125 ¹⁾	1
133	Ship documents	1,620 ¹⁾	1,125 ¹⁾	1
134	Assistance concerning lost property	713 per case	495 per case	7
135	Authentication, attestation, certification of copies	331 (1,620) ²⁾	230 (1,125) ²⁾	6 (1)
151	NemID, birth and baptism certificates, PIN-code letters, credit cards, hand-out of passport on a different location than the application etc.	403 (1,620) ²⁾⁺⁴⁾	280 (1,125) ²⁾⁺⁴⁾	6 (1)
152	VAT refund	324 (1,620) ²⁾⁺⁵⁾	225 (1,125) ²⁾⁺⁵⁾	6 (1)
153	Issue of a laissez-passer for a corpse	324 (1,620) ²⁾	225 (1,125) ²⁾	6 (1)
136	Extraordinary assistance	1,620 ¹⁾	1,125 ¹⁾	1
148	Forwarding applications for Certificate of nationality, retention, and re-acquisition of nationality as well as receiving returned original documents	403 (1,620) ²⁾	280 (1,125) ²⁾	8

Other Matters				
137	Transfer of social and public benefits	713	495	14
138	Other money transfers	1,620 ¹⁾	1,125 ¹⁾	14
139	Information, non-commercial	1,620 ¹⁾	1,125 ¹⁾	15
140	Organisation of visits, non-commercial	1,620 ¹⁾	1,125 ¹⁾	16
141	The Mission's direct expenses in relation to a given case	Variable	Variable	20
143	Reminders	122	85	24
144	Holding of an exam/test at the Mission	1,620 ¹⁾	1,125 ¹⁾	17
145	Rent of the Mission's video-conference equipment	1,620 ¹⁾	1,125 ¹⁾	18

¹⁾ Hourly rate, price per hour or part thereof. Payment shall be charged for at least one hour, and each hour commenced shall be charged as a full hour.

²⁾ If case processing is required, an hourly rate or part thereof shall be charged.

³⁾ NB: A fee of EUR 35 (DKK 260) shall be charged for countries with which the European Commission has concluded or is negotiating a visa facilitation agreement.

⁴⁾ Where several documents are issued together to the citizen, a total fee of DKK 280 shall be charged.

⁵⁾ Provided the request for VAT refund comprises several separate purchases, a fee of DKK 225 shall be charged per statement.

⁶⁾ Where several provisional passports or extensions of passports are issued at the same time, a fee of DKK 2,625 shall be charged for the first passport and DKK 1,035 or DKK 1,780 for subsequent passports.

⁷⁾ Where several provisional passports or extensions of passports are issued at the same time, a fee of DKK 3,750 shall be charged for the first passport and DKK 1,035 or DKK 1,780 for subsequent passports.